

OFFICER DECISION RECORD (ODR2)

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Contract award for the purchase of Refuse Collection Vehicles (RCVs) to facilitate weekly food waste collections.

Date of Decision	17 th July 2025
Decision Taker (including Job Title)	Ralph Kemp, Head of Environmental Services
Specific Delegation	<ul style="list-style-type: none">This is an officer decision taken under a delegation from the Environment and Communities Committee who on 18 July 2024 at minute 5(1) delegated authority to the Head of Environmental Services to take all necessary steps to implement these proposals relating to weekly food waste collections .

Brief Description of Decision	<p>To enter a Contract for the purchase of:</p> <ul style="list-style-type: none">• 9 x 12.5T Food Waste RCVs• 2 x 7.5T Food Waste RCVs <p>As part of the Council’s new statutory duty through the simpler recycling legislation to provide a weekly food waste collection to all properties,</p> <p>Costs associated with the purchase of Food Waste RCVs are detailed below:</p> <table><tr><th>VEHICLE TYPE</th><th>UNIT PRICE</th><th>QUANTITY REQUIRED</th><th>SUB TOTAL</th></tr><tr><td>13T Food Waste RCVs</td><td></td><td>9</td><td></td></tr><tr><td>7.5T Food Waste RCVs</td><td></td><td>2</td><td></td></tr><tr><td colspan="3">TOTAL CONTRACT COSTS</td><td></td></tr></table> <p>The Food Waste RCVs will be purchased outright and funded by existing capital budgets.</p> <p>The procurement followed the Direct Award process as defined within The Procurement Partnership (TPPL) framework agreement for the Purchase of HGV, Specialist Vehicles, & Waste Supplies: Lot 5 - Specialist Vehicle Conversions up to 44T (2024/S 000-026689). The process for the direct award included objective criteria which ranked pre-registered suppliers in accordance with original evaluation criteria used in the formation of the framework agreement.</p> <p>Purchase is funded through new burdens simpler recycling grant capital funding of from the Fleet Electric Vehicle transition project budget to ensure best value through reduced operating costs and delivery of the Cheshire East Plan Commitment Unlocking Prosperity for all.</p>	VEHICLE TYPE	UNIT PRICE	QUANTITY REQUIRED	SUB TOTAL	13T Food Waste RCVs		9		7.5T Food Waste RCVs		2		TOTAL CONTRACT COSTS			
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Reasons for the Decision and alternatives considered	<p>An options appraisal has been undertaken which considered various methods of carrying out weekly food waste collections. The appraisal considered the operational and financial viability of the options available. Two options for delivering the services emerged from the appraisal. These included:</p> <ul style="list-style-type: none">• Weekly food waste collection - collected together with the chargeable garden waste (one week) and separately as a food waste round on the alternate weeks.• Separate weekly food waste collection on dedicated food waste vehicles every week. Fortnightly chargeable garden waste service (with no food waste). <p>These options were considered by the Environmental and Communities Committee who determined for the weekly food waste collection service to be implemented using a combination of existing garden waste vehicles and dedicated food waste vehicle (option 1 above). This option resulted in fewer food waste vehicles being required.</p>																

	<p>The Committee decision also included a requirement for Electric Vehicles rather than diesel powered alternative. Electric vehicles have reduced maintenance cost and significantly reduced fuel cost with the Environmental Hub generating solar energy through its two large solar arrays, meaning EV represents best value compared to the equivalent diesel over the life of the vehicle.</p>
Member consultation and interests declared	N/A
Significant Decision	Yes, the significant decision was taken by the Committee
Legal Implications	<p>Governance</p> <p>The decision maker has the necessary delegated authority from the Environment and Communities Committee who authorised the Head of Environmental services to take all necessary steps to implement the project, this will include obtaining the vehicles. The Committee were aware at the time of the financial impact this would have on the Council and delegated authority to the decision maker.</p> <p>Public interest test</p> <p>Due to the content of this ODR which specifies the financial arrangement of the lease(s), the public interest test has been applied. The interests of the Council outweigh the public's interest in having the information published. It is therefore necessary to redact this version of the ODR to remove the exempt information.</p> <p><i>Contractual</i></p> <p><i>As per the Simpler Recycling policy update, local authorities will be required to collect food waste collection from homes in their area on a weekly basis. By awarding the contract, the Council can comply with its statutory obligations.</i></p> <p><i>As the matter is deemed a significant decision based upon the value of the lease(s), in accordance with Chapter 3, Part 5, Section 1 the agreement(s) must be executed under seal.</i></p> <p><i>In accordance with Chapter 3, Part 5, Paragraph 2.36 of the constitution there is sufficient money within the base budget for the whole life financial commitment to be met.</i></p> <p><i>The contract was procured via a compliant framework process. The procurement is a compliant route for the contract award in terms of statutory regulation and accords with the Council's constitution.</i></p> <p><i>Nick Wrigley – Senior Lawyer - 16/07/2025</i></p>

Financial Implications	The purchase of the 11 RCV's is included in the Food Waste Capital programme with an approved budget of £8.2m (CAP-10495), of which £3.5m is earmarked for RCV's purchase and containers. The Capital budget has a shortfall of £[REDACTED] which will be funded by the Fleet Electric Vehicle Transition Project (CAP-10476) with a total approved budget £[REDACTED]. The RCV's will therefore be funded [REDACTED] Food Waste Capital and £[REDACTED] Electric Vehicle Capital. Helen Green 15.7.25
Confidential/ Exempt Information	No
Background Papers	N/A

Signed *R. L. Kemp*

Ralph Kemp, Head of Environmental Services

Dated17th July 2025.....